

Weekly Attendance Sheet

Week Starting: _____ Week Ending: _____

Child's Name: _____ Fee: _____

Day	Time: Drop Off	Initials	Time: Pick UP	Initials	Amount Owed	Amount Paid
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Comments: _____

Child's Name: _____ Fee: _____

Day	Time: Drop Off	Initials	Time: Pick UP	Initials	Amount Owed	Amount Paid
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Comments: _____

Child's Name: _____ Fee: _____

Day	Time: Drop Off	Initials	Time: Pick Up	Initials	Amount Owed	Amount Paid
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Comments: _____

Symbols: A= Absent/Sick AV= Absent/Vacation H= Holiday W=Withdrawn